



STATE OF IDAHO
BUREAU OF HOMELAND SECURITY

4040 W. GUARD STREET, BLDG. 600
BOISE, IDAHO 83705-5004



C.L. "BUTCH" OTTER
GOVERNOR

Maj Gen GARY L. SAYLER
ADJUTANT GENERAL

Brig Gen BILL SHAWVER
DIRECTOR

November 18, 2011

To help you comply with the annual chemical inventory reporting required by the Federal Emergency Planning and Community Right-to-Know Act (EPCRA), the State of Idaho would like to announce the continuation of Tier2 Submit. Tier2 Submit is available at no cost at:

<http://www.epa.gov/emergencies/content/epcra/statetier2.htm#idaho>

For your 2011 submission, the State of Idaho is requesting the latitude and longitude coordinates for your site(s). When your Tier II's are completed, please name your file and e-mail them, with **TIER 2 Submission** in the subject line, as an attachment to tier2@bhs.idaho.gov. To name your file, please use the following format: **2011-County Designation ID-Facility which includes:** 1) the year you are reporting 2) the Idaho Transportation Department county designation code (available on our web page at <http://www.bhs.idaho.gov>) and 3) the name of your facility (**example: 2010-1A-SafeChem**). When your electronic submission is completed, use either the "create electronic file", or "create complete paper report" button. This will ensure all the information required by the State of Idaho is included.

If you do elect not to file electronically, please mail your State of Idaho submission to:

Idaho Bureau of Homeland Security
ATTN: Tier II Submissions
4040 Guard Street, Bldg. 600
Boise, ID 83705-5004

ALL REPORTS (EITHER ELECTRONIC OR HARD-COPY) MUST BE RECEIVED BY MARCH 1, 2012.

Listed on our website, you will find the information for the LEPC's in the State of Idaho. Also listed are those local agencies which are accepting electronic submissions for 2010 (including the e-mail addresses for submission).

If you have questions or require additional information please refer to our website at: <http://www.bhs.idaho>. You can reach Jarod Dick, Hazardous Materials Program Assistant, at (208) 272-4491 (jdick@bhs.idaho.gov), or I can be reached directly at (208) 422-5723 (mmarsh@bhs.idaho.gov).

Thank you for your continuing efforts in making Idaho a safe place to live.

Sincerely,

Mary Marsh
Idaho Bureau of Homeland Security